

RoS Board

Agenda

Day 1

Date: Thursday 14 March 2024
Venue: Meadowbank House, Edinburgh
Time: 0930 – 1700hrs

Apologies – Director of People

Board Observer – Director of Digital, Data and Technology

No	Time	Item	Presenter	Paper
1.		Introduction, apologies, and declaration of interests	Keeper	<i>Verbal</i>
2.	0930 -	Agenda items to be taken in Private	Keeper	<i>RoSBrd2024//01/01</i>
3.	1000	Minutes of December 2023 Board	Keeper	<i>RoSBrd2024/01/02</i>
4.		Action Log Review	Keeper	<i>RoSBrd2024/01/03</i>
STRATEGY SETTING				
5.	1000	Current Operating Model	Director for Customer and Business Development Internal Consultant Head of Business Development and Land Register Completion	<i>RoSBrd2024/01/04</i>
	1100	BREAK		
PERFORMANCE MONITORING				
6.	1115	Board Performance Monitoring by exception: <ul style="list-style-type: none">Progress against year 2 delivery planProgress against the stretch planForward look on strategic suppliers	Accountable Officer Senior Benefits Analyst Head of Service Delivery Head of Finance - Financial Management and Finance Business Partnering	<i>RoSBrd2024/01/05</i>
7.	1200	KRR Reporting by Exception	Head of Enterprise Risk Management	<i>RoSBrd2024/01/06</i>
8.	1215	Audit and Risk Committee Update	ARC Chair	<i>RoSBrd2024/01/07</i>
9.	1230	WORKING LUNCH - ETS Overview (Barry Mullen)		
CORPORATE DELIVERY PLAN				
10.	1330	Corporate Delivery Plan Year 3 Final Review and Sign-off	Accountable Officer Head of Communications & Engagement Chief Finance Officer Head of Finance - Financial Management	<i>RoSBrd2024/01/08</i>

			and Finance Business Partnering	
GOVERNANCE				
11.	1445	Financial Delegations	Chief Finance Officer Head of Finance - Financial Management and Finance Business Partnering	<i>RoSBrd2024/01/09</i>
12.	1500	High Value Contract Renewal <ul style="list-style-type: none"> • AWS • Gartner 	Head of IT Enablement	<i>RoSBrd2024/01/10</i> <i>RoSBrd2024/01/11</i>
PAPERS FOR NOTING				
13.	1530	Papers for Noting: <ul style="list-style-type: none"> • Governance Risk Discussion Tracker • Transparency Publication Review • Audit and Risk Committee Terms of Reference 	Keeper	<i>RoSBrd2024/01/12</i> <i>RoSBrd2024/01/13</i> <i>RoSBrd2024/01/14</i>
14.	1545	Items to be delegated to ARC	Keeper	<i>Verbal</i>
15.	1550	Board Observer Feedback	Director of Digital, Data and Technology	<i>Verbal</i>
	1600	EMT CLOSE		
16.	1600	NXD Private 1:1 with the Keeper	Keeper	<i>Verbal</i>
17.	1700	Close (<i>working dinner to follow</i>)	Keeper	<i>Verbal</i>

RoS Board

Agenda

Day 2

Date: Friday 15 March 2024
Venue: Meadowbank House, Edinburgh
Time: 0900 – 1530 hrs

Apologies – Director of People

No	Time	Item	Presenter	Paper
18.	0900 – 1000	NXD Private 1:1 with DG Corporate	DG Corporate	<i>Verbal</i>
19.	1000 - 1045	NXD Private 1:1 with PCS	PCS Assistant Secretary x 2	<i>Verbal</i>
	1045	BREAK		
20.	1100	Open Board Discussion • ARC Cyber Course Feedback and Resultant Questions	Keeper	<i>Verbal</i>
PEOPLE WORKSHOP				
Purpose: To brief the Board on the refreshed People Strategy for the period 2024-27, key themes of Performance, Change Management, Culture in a Hybrid Environment and Leadership & Management and the critical path to support delivery. For the workshop activity we intend to focus on Strategic Workforce Planning, Succession Planning and Employee Value Proposition.				
21.	1145	Workshop context setting	Head of People and Change We Invest in People External Assessor	<i>RoSBrd2024/01/15</i>
22.	1220	LUNCH		
23.	1330	Reflections and workshop activities	Head of People and Change	<i>Workshop</i>
24.	1530	Close	Keeper	<i>Verbal</i>

Date of next Board meeting

Meeting: RoS Board
Date/Time: 11 June 2024
Location: St Vincent Plaza, Glasgow
Paper Deadline: 28 May 2024