

## RoS Board 09 & 10 September 2024

### Agenda Day 1

**Date:** 09 September 2024  
**Venue:** Meadowbank house, Edinburgh  
**Time:** 0930 – 1700hrs

*Apologies* – Director of Digital, Data and Technology (Day 1)  
*Board Observer* – Director for Customer and Business Development

No	Time	Item	Presenter	Paper	Page No.
1.		Introduction, apologies, and declaration of interests	Keeper	<i>Verbal</i>	
2.	0930 - 1000	Agenda items to be taken in Private	Keeper	<i>RoSBrd2024/03/01</i>	000
3.		Minutes of June 2024 Board	Keeper	<i>RoSBrd2024/03/02</i>	000
4.		Action Log Review	Keeper	<i>RoSBrd2024/03/03</i>	000
<b>ANNUAL AUDIT UPDATES</b>					
5.	1000	Audit and Risk Committee Annual Report	ARC Chair	<i>RoSBrd2024/03/04</i>	000
6.	1020	Deloitte Update ➤ 2023-24 Draft Annual Audit Report	Deloitte Audit Director Deloitte Senior Manager	<i>RoSBrd2024/03/05</i>	000
<b>BOARD ENDORSEMENT OF KEY DOCUMENTS</b>					
7.	1050	Annual Report and Accounts 2023/24 (Near Final)	Director of Policy and Corporate Services and AO Chief Finance Officer	<i>RoSBrd2024/03/06</i>	ARA Pack
8.	1100	Audit and Risk Committee Quarterly Update	ARC Chair	<i>RoSBrd2024/03/07</i>	
9.	<b>1115</b>	<b>BREAK</b>			
<b>PERFORMANCE MONITORING</b>					
10.	1130	Board Performance Monitoring by exception: <ul style="list-style-type: none"> <li>• Progress against year 3 delivery plan, including finances</li> <li>• Forward look on strategic suppliers</li> </ul>	Director of Policy and Corporate Services and AO Senior Benefits Analyst Head of Finance - Financial Management and Finance Business Partnering	<i>RoSBrd2024/03/08</i>	000
11.	1200	KRR by Exception	Head of Enterprise Risk Management	<i>RoSBrd2024/03/09</i>	000

**OFFICIAL-SENSITIVE**

		- Risk Landscape Around Open Casework	Head of Risk and Information Governance		
12.	1240	Tenant Charging Update (action 6205 refers)	Director of Policy and Corporate Services and AO	<i>Verbal</i>	000
13.	1300	Geovation Overview	Director for Customer and Business Development	<i>RoSBrd2024/03/10</i>	000
14.	<b>1315 - 1415</b>	<b>LUNCH – Geovation Networking Lunch (3 South)</b>			
<b>STRATEGY SETTING</b>					
15.	1415	Proposed Approach to Section 107/Name Search	Director of Policy and Corporate Services and AO Head of Risk and Information Governance	<i>RoSBrd2024/03/11</i>	000
16.	1435	People & Change Critical Path	Keeper Chief People Officer	<i>RoSBrd2024/03/12</i>	000
17.	1535	Diversity and Inclusion Update	Keeper	<i>RoSBrd2024/03/13</i>	000
18.	<b>1545</b>	<b>BREAK</b>			
<b>BOARD EFFECTIVENESS</b>					
19.	1600	Board Effectiveness Pulse Survey Results	Keeper	<i>RoSBrd2024/03/14</i>	000
20.	1615	Board Terms of Reference	Keeper	<i>RoSBrd2024/03/15</i>	000
<b>PAPERS FOR NOTING</b>					
21.	1630	<b>Papers for Noting:</b> <ul style="list-style-type: none"> <li>• Governance Risk Discussion Tracker</li> <li>• Long Term Planning Workshop Backbrief</li> <li>• Cyber Exercise Update</li> <li>• Q1 Gartner Update</li> <li>• WIIP Report &amp; Executive Summary 2024</li> </ul>	Keeper	<i>RoSBrd2024/03/16</i> <i>RoSBrd2024/03/17</i> <i>RoSBrd2024/03/18</i> <i>RoSBrd2024/03/19</i> <i>RoSBrd2024/03/20</i>	See papers for noting pack.
22.	1645	Items to be delegated to ARC	Keeper	<i>Verbal</i>	
23.	1650	Board Observer Feedback	Director for Customer and Business Development	<i>Verbal</i>	
24.	1700	Close (Working Dinner to Follow)	Keeper	<i>Verbal</i>	

09 September 2024

1730hrs

Working Dinner – Board members are encouraged to attend

David Bann, 56-58 St Mary's St, Edinburgh EH1 1SX

**RoS Board**

Agenda

Day 2

**Date:** 10 September 2024  
**Venue:** Meadowbank house, Edinburgh  
**Time:** 0900 - 1530hrs

*Apologies – None*

No	Time	Item	Presenter	Paper	Page No.
25.	0900	Welcome	Keeper	N/A	N/A
26.	0905	Open Board Discussion	N/A	N/A	N/A
27.	1005	Prioritisation Matrix Update	Director of Digital, Data and Technology Director of Policy and Corporate Services and AO	RoSBrd2024/03/21	Day 2 Pack - 000
28.	1030	DDAT Pay Framework Proposal	Director of Digital, Data and Technology	RoSBrd2024/03/22	Day 2 Pack - 000
29.	1115	<b>BREAK</b>			
<b>WORKSHOP</b>					
30.	1130	Interim Operating Model/Target Operating Model Update	Director for Customer and Business Development Head of Corporate Development	RoSBrd2024/03/23	Day 2 Pack - 000
31.	1200	<b>LUNCH (Board Photo at 1200hrs)</b>			
32.	1300	Assumptions for 2030 Workshop	EMT Head of Corporate Development	RoSBrd2024/03/24	Day 2 Pack - 000

**OFFICIAL-SENSITIVE**

33.	1430	Year 4 delivery planning (to include an update on the proposed approach to developing SOs for 2027-2032 CP as a year 4 deliverable)	Keeper Director of Policy and Corporate Services and AO	<i>RoSBrd2024/03/25</i>	Day 2 Pack - 000
34.	1530	Close	Keeper	<i>Verbal</i>	

<p><b>Date of next Board meeting</b> Meeting: RoS Board Date/Time: 10 December 2024, 0900-1700hrs Location: St Vincent Plaza, Glasgow Paper Deadline: 1000hrs, 26 November 2024</p>
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