

RoS Board Agenda

Date: Tuesday 13 September 2022
Venue: Virtual Teams Meeting
Time: 1000 - 1645hrs

Apologies – none

Board Observer – Non-Executive Director

No.	Time	Item	Presenter	Paper
1.		Introduction, apologies and declaration of interests	Keeper	
2.	1000 - 1030	Agenda items to be taken in Private	Keeper	<i>RoSBrd2022/09/01</i>
3.		Minutes of June 2022 Board	Keeper	<i>RoSBrd2022/09/02</i>
4.		Action Log	Keeper	<i>RoSBrd2022/09/03</i>
ANNUAL AUDIT UPDATES				
5.	1030	Audit and Risk Committee Annual Report	Audit and Risk Committee Chair	<i>RoSBrd2022/09/04</i>
6.	1050	Audit Scotland Update ➤ 2021-22 Annual Audit Report Covering Letter ➤ 2021 - 22 Draft Annual Audit Report	Audit Scotland Audit Director	<i>RoSBrd2022/09/05</i> <i>RoSBrd2022/09/06</i>
BOARD ENDORSEMENT OF KEY DOCUMENTS				
7.	1120	Annual Report and Accounts 2021/22 Final	Accountable Officer Chief Finance Officer	<i>RoSBrd2022/09/07</i>
8.	1130	BREAK		
MONITORING AND IMPROVING ROS' PERFORMANCE				
9.	1145	Board Performance Monitoring - Overall Performance - significant area of concern - Year-to-date performance - Year to date exceptions - Forecast of future performance – areas of concern	Keeper Accountable Officer Chief Finance Officer Head of BIA Corporate Director Head of People and Change Head of Service Design	<i>RoSBrd2022/09/08</i>
10.	1230	Audit and Risk Committee Quarterly Update	Audit and Risk Committee Chair	<i>RoSBrd2022/09/09</i>

11.	1245	KRR Reporting by Exception	Corporate Director Head of Risk and Information Governance	<i>RoSBrd2022/09/10</i>
12.	1300 - 1400	LUNCH		
CORPORATE PLAN WORKSHOP				
13.	1400 - 1600	Corporate Plan Workshop	Accountable Officer Chief Finance Officer Head of People and Change Head of Communications and Marketing Head of BIA Project Manager Benefits Manager Head of External Communications and Engagement Agile Coach PCS Representative Project Manager	<i>RoSBrd2022/09/11</i>
14.	1600	BREAK		
BOARD EFFECTIVENESS				
15.	1610	Board Effectiveness Review Results	Keeper	<i>RoSBrd2022/09/12</i>
16.	1620	Board Terms of Reference	Keeper	<i>RoSBrd2022/09/13</i>
PAPERS FOR NOTING				
17.	1625	<ul style="list-style-type: none"> ➤ Governance Risk Discussion Tracker ➤ Strategic Workforce Plan Backbrief ➤ Data Strategy Backbrief ➤ Customer and Stakeholder Engagement Strategy Backbrief ➤ WIIP Assessment Report 	Keeper	<i>RoSBrd2022/09/14</i> <i>RoSBrd2022/09/15</i> <i>RoSBrd2022/09/16</i> <i>RoSBrd2022/09/17</i> <i>RoSBrd2022/09/18</i>
18.	1630	Items to be delegated to ARC	Keeper	<i>Verbal</i>
19.	1635	Board Observer Feedback	Non-Executive Director	<i>Verbal</i>
20.	1645	Close	Keeper	<i>Verbal</i>

Board Day 2

Board Development Day – Future RoS

Date: Wednesday 14 September 2022
Venue: Teams Virtual Meeting
Time: 0915 – 1530hrs

Apologies – none

No.	Time	Item	Presenter	Paper
21.	0915	Welcome & Context Setting	Keeper	<i>RoSBrd2022/09/19</i>
GARTNER SESSION				
22.	0930	Be a Future Focused Organisation	Corporate Director Gartner Representative	<i>Verbal</i>
23.	1100	COFFEE BREAK		
CULTURE WORKSHOP				
24.	1115	What will it take for RoS to succeed in potential future scenarios	Keeper	<i>Verbal</i>
25.	1245 - 1345	LUNCH		
LAMBERT SMITH HAMPTON SESSION				
26.	1345 - 1515	Developing an Estates Strategy in a hybrid world	Corporate Director Head of Procurement and Estates Lambert Smith Hampton Representative	<i>Verbal</i>
WRAP UP				
27.	1515	Next Steps	Keeper	<i>Verbal</i>
28.	1530	Close	Keeper	<i>Verbal</i>

Date of next meeting

Meeting: RoS Board

Date: 13 December 2022

Time: TBC

Location: Meadowbank House, Edinburgh / Hybrid

Paper Deadline: Tuesday 29 November 2022