

RoS Board Agenda

Date: Tuesday 18 August 2020
Venue: Skype
Time: 10.00 – 14.45hrs

Apologies – none
Board Observer – Shrin Honap

No.	Time	Item	Presenter	Paper
1.		Introduction, apologies and declaration of interests ➤ Papers to be taken in private	Keeper	
2.		Minutes of May 2020 Board	Keeper	<i>RoSBrd2020/08/01</i>
3.		Action Log	Keeper	<i>RoSBrd2020/08/02</i>
4.	1000 – 1100	Audit and Risk Committee Update ARC Annual Report to the Board	ARC Chair	<i>RoSBrd2020/08/03</i> <i>RoSBrd2020/08/04</i>
5.		Audit Scotland Update ➤ 2019-20 Annual Audit Report Covering Letter ➤ 2019-20 Draft Annual Audit Report	Audit Scotland Audit Director	<i>RoSBrd2020/08/05</i> <i>RoSBrd2020/08/06</i>
BOARD APPROVAL OF KEY DOCUMENTS				
6.	11.10	Annual Report and Accounts 2019/20 Final	Accountable Officer Head of Finance	<i>RoSBrd2020/08/07</i>
OPERATIONAL UPDATE				
7.	11.30	Key Risk Register Update	Corporate Director Head of Risk & Information Governance	<i>RoSBrd2020/08/08</i>
8.	11.45	Review of KPI Data/ Financial Update	Accountable Officer Head of Finance	<i>RoSBrd2020/08/09</i>
9.	12.00	Lunch		
10.	12.30	Update on Coronavirus transition plans	Keeper	<i>RoSBrd2020/08/10</i>
11.	13.15	Improving Diversity and Inclusion in RoS	Business Development Director Head of HR	<i>RoSBrd2020/08/11</i>
12.	14.15	Board Effectiveness Review Results	Keeper	<i>RoSBrd2020/08/12</i>
PAPERS FOR NOTING				
13.	14.30	➤ Board Terms of Reference ➤ Governance Risk Discussion Tracker		<i>RoSBrd2020/08/13</i> <i>RoSBrd2020/08/14</i>
14.	14.35	Board Observer and Blogger Feedback		
15.	14.45	Close		

Board Day 2

Date: Wednesday 19 August 2020

Venue: Skype

Time: 10.00 – 12.30

Apologies – none

No.	Time	Item	Presenter	Paper
16.	10.00	Welcome	Keeper	
17.	10.05	Fee Review	Business Development Director Fee Review Project Manager	<i>RoSBrd2020/08/15</i>
18.	10.30	BIA Scenario Assumptions Workshop	Accountable Officer Head of BIA	<i>RoSBrd2020/08/16</i>
19.	12.30	Close	Keeper	

Date of next meeting

Meeting: RoS Board

Date: 10 November 2020

Time: 09.30

Room: MBH Boardroom, Edinburgh

Paper Deadline: 27 October 2020