

## RoS Board Agenda

**Date:** 13 June 2023  
**Venue:** Meadowbank House, Edinburgh  
**Time:** 1000-1545hrs

*Apologies – Business Development Director (Head of Product Deputising)*  
*Board Observer – Registration and Policy Director & Interim Accountable Officer*

No	Time	Item	Presenter	Board Focus	Paper
1.	1000 – 1030	Introduction, apologies, and declaration of interests	Keeper	N/A	N/A
2.		Agenda items to be taken in Private	Keeper	N/A	<i>RoSBrd2023/02/01</i>
3.		Minutes of March 2023 Board	Keeper	N/A	<i>RoSBrd2023/02/02</i>
4.		Action Log Review	Keeper	N/A	<i>RoSBrd2023/02/03</i>
5.	1030	Open Board Discussion: - BPL Reflections	N/A	N/A	N/A
6.	1130 - 1140	BREAK			
<b>STRATEGY SETTING</b>					
7.	1140	Stretch Plan Discussion	Keeper Registration and Policy Director & Interim Accountable Officer Chief Data Officer	Bring specific expertise to discussions/ Provide an external perspective on RoS' work	<i>RoSBrd2023/02/04</i>
8.	1240 - 1325	LUNCH			
<b>PERFORMANCE MONITORING</b>					

9.	1325	High Value Contract Review	Keeper Corporate Director Head of IT Enablement	Help develop proposals on strategy	<i>RoSBrd2023/02/05</i>
10.	1345	RoS Forecasting Accuracy: - Finances - Headcount - Performance - Underpinning Activities	Head of Business Intelligence & Analytic Registration and Policy Director & Interim Accountable Officer	Provide an external perspective on RoS' work	<i>RoSBrd2023/02/06</i>
11.	1405	Board Performance Monitoring - General - CSAT Performance Reporting	Registration and Policy Director & Interim Accountable Officer Senior Benefits Analyst Head of Customer Experience	Bring specific expertise to discussions/ Provide an external perspective on RoS' work	<i>RoSBrd2023/02/07</i> <i>RoSBrd2023/02/08</i>
12.	1420	KRR Reporting by Exception	Head of Risk and Information Governance Head of Enterprise Risk Management	Bring Specific Expertise/ Constructive challenge	<i>RoSBrd2023/02/09</i>
13.	1435	Audit and Risk Committee Update	Non-Executive Director (ARC Chair)	Bring Specific Expertise	<i>RoSBrd2023/02/10</i>
<b>ANNUAL REPORTING</b>					
14.	1450 - 1500	BREAK			
15.	1500	Annual Report and Accounts Discussion	Communications Manager Head of External Communications and Engagement	Help develop proposals on strategy	<i>RoSBrd2023/02/11</i>
16.	1515	Health & Safety Annual Report	Corporate Director Head of Procurement and Estates	Provide an external perspective on RoS' work	<i>RoSBrd2023/02/12</i>
17.	1530	Board Effectiveness Review Pulse Survey Proposal	Keeper	Bring specific expertise to discussions	<i>RoSBrd2023/02/13</i>
<b>PAPERS FOR NOTING</b>					

18.	1535	<b>Papers for Noting:</b> <ul style="list-style-type: none"> <li>• Governance Risk Discussion Tracker</li> <li>• EDI Mainstreaming Report</li> <li>• SWP Update</li> <li>• Income Review Project Report</li> <li>• Annual Compensation Update &amp; Fraud Reporting for 2022-23</li> <li>• Qdos/IR35 Update</li> </ul>	Keeper	Awareness	<i>RoSBrd2023/02/14</i>  <i>RoSBrd2023/02/15</i> <i>RoSBrd2023/02/16</i> <i>RoSBrd2023/02/17</i> <i>RoSBrd2023/02/18</i>  <i>RoSBrd2023/02/19</i>
19.	1545	Items to be delegated to ARC	Keeper	N/A	<i>Verbal</i>
20.	1550	Board Observer Feedback	Registration and Policy Director & Interim Accountable Officer	N/A	<i>Verbal</i>
21.	1600	Close	Keeper	N/A	<i>Verbal</i>